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भारतीय कपास निगम लिमिटेड: : गुंटूर

THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking)
KAPAS BHAVAN, 4/2, ASHOK NAGAR, P.B. NO: 227,
GUNTUR, ANDHRA PRADESH-522002.
Phone No.0863 – 2233472, Fax No.0863-2357472
Website: www.cotcorp.gov.in**.E-Mail:** guntur@cotcorp.com,**Ministry web:** www.texmin.nic.in

Ref:CCI/GNT/ADM/Courier/2021-22/ Date :27.08.2021.

TENDER NOTICE FOR COURIER F.Y: 2021-22

The cotton Corporation of India Limited, Branch office, Guntur intend to invite sealed tenders from the reputed courier agencies having their office at GUNTUR for dispatch of officials documents / cotton samples.

The prescribed tender form along with terms and conditions can be obtained from the branch office on any working day on payment of Rs.112/- (Rupees One Hundred and Twelve only) by way of DD / pay order. Sealed tender along with EMD of Rs. 3,000/- (Rupees Three Thousand only) by way of DD / Pay Order in favor of "The Cotton Corporation of India Ltd., payable at Guntur or by Electronic Fund Transfer / Digital mode of payment such as BHIM, UBI and RTGS / NEFT. Electronic Fund Transfer will be valid subject to confirmation of realization should reach on or before 09.09.2021 up to 02.00 pm and same shall be opened on the same day at 03.00 pm. The Corporation reserves its right to accept or reject any tender party or fully. Tender Form along with terms and conditions were available in tender partly or fully. The tender can be downloaded from web-site of the corporation http://www.cotcorp.org.in or at govt. portal http://www.eprocure.gov.in. MSEs and Startup Firms are exempted from tender fees and EMD on production of valid MSEs / Startup Certificate declaration of UAM number by MSEs Bidders on Central Public Procurement Portal (CPPP) is mandatory failing which such bidders will not be able to enjoy the benefits as per PP policy for MSEs Order 2012.

BRANCH MANAGER

Seal & Signature of Authorized Signatory:_____

THE COTTON CORPORATION OF INDIA LIMITED.,
BRANCH OFFICE : : GUNTUR

TENDER FOR COURIER
TENDER FORM - TECHNICAL BID-I

S No.	PARTICULARS	
1	Whether the Courier Agencies office in GUTNUR (If yes, please furnish the following details)	YES/NO
2	NAME OF THE FIRM	
3	FULL POSTAL ADDRESS WITH TELEPHONE NO. / MOBILE NO.	
4	Name of the Proprietor / Partners / Directors Mobile No.	
5	Local Address: Contact Number :	
6	PAN No. (Xerox copy of the PAN card to be enclosed)	
7	GST No. (If applicable, Xerox copy of the GST card to be enclosed)	
8	Tender Fee Details (Rs.112/-)	Instrument No. (DD/P. O) /UTR No. /Unique No. / Transaction Number: _____ Name of Bank:

Seal & Signature of Authorized Signatory:_____

		_____ Amount:_____
9	EARNEST MONEY DEPOSIT (EMD) Details (Rs. 3,000/-)	Instrument No. (DD/P. O) /UTR No. /Unique No. / Transaction Number: _____ Name of Bank: _____ Amount:_____
10	WHETHER FIRM IS UNDER MSE CATEGORY (Copy of valid MSEs Certificate should be enclosed)	YES/NO

TERMS AND CONDITIONS: -

1. Tenderers will have to deposit tender fee Rs.112/- (Rupees. One Hundred and Twelve only) and Rs.3,000/- (Rs. Three Thousand only) as EMD by way of DD/Pay order drawn in favor of "THE COTTON CORPORATION OF INDIA LTD" payable of any Nationalized /Scheduled Bank or by Electronic Fund Transfer/ Digital mode of payment such as BHIM, UPI, RTGS/NEFT. Electronic Fund transfer will be valid subject to confirmation of realization. The Cotton Corporation of India Limited Account No, _____ IFSC Code_____ The firms which comes under MSEs (Micro & Small Enterprises) and are registered with MSEs (Micro & Small Enterprises) authorities are exempted from tender fees and EMD on production of valid MSEs certificate along with Technical bid. The MSE certificate should be relevant to nature of work of tender. No interest will be paid on EMD and EMD will be refunded after satisfactory completion of work.

2. The tender should be submitted to this office along with tender fee Rs.112/- (Rupees. One Hundred and Twelve only) and EMD of Rs.3000/- (Rupees Three thousand only) by way of DD/ Pay Order in favor of "THE COTTON CORPORATION OF INDIA LIMITED., GUNTUR" in sealed cover super scribing "Tender for courier" rates of covers and as to reach this office by 2.00 pm hours on 09/09/2021 and the same will be opened at 3.00 pm hours on same day in presence of tenders who may wish to present.

Seal & Signature of Authorized Signatory:_____

3. The Courier service agencies should have at least 5 years' experience in the field of Courier Services.

4. Those who are participating in the tender, they should have their office at Guntur compulsory.
5. The rates quoted will be valid up to 12 months from the date of confirmation of the tender; no increase will be allowed once the tender rates are finalized. However, depending on the exigency of work the contract period can be extended for further 3 months after expiry of stipulated contract date.

6. Income tax & GST will be as per rules. (PAN NUMBER MUST BE PROVIDED and Copies of the PAN CARD & GST Registration must be enclosed).

7. If samples and covers will not reach the destination within the stipulated time as mentioned above and any damage / loss, there on will be recovered from concerned courier payment bills.

8. In case the L-2 Tenderer accepts to carry out business for L-1 rate, then 30% of the business will be awarded to L-2 Tenderer.

9. To release the courier bill, POD is must, in case of covers/samples sent to various places.

10. The representative of the firm (courier office) should come daily between 5.00 PM to 6.30 PM for collecting covers/samples.

11. If the services are found not satisfactory, the corporation is having the right to cancel the job awarded.

12. The corporation may accept / reject any /all part / full tender, however tender may seek reasons for rejection from the corporation.

13. In case the Courier are not delivered at the destination within the standard stipulated time, then the corporation reserves the right to immediately cancel the business with L-1 tenderer and all at the same to the L-2 tenderer subject to the condition that their acceptance for L-1 finalized rates.

14. In case the goods / materials given to the courier company are damaged / lost in transit then the corporation shall recover the value of the goods / materials from the courier bills payable.

Seal & Signature of Authorized Signatory:_____

15. Tenders should be submitted in the prescribed format in form of “Bid-I and Bid-II”. The Service provider should submit these two bids in separate sealed envelopes duly marked as “BID-I (Technical) and BID-II (Financial)”. BID-I (Technical)I should accompany with copy of the PAN card and EMD D.D, MSE’s in a separate sealed cover. BID-II (Financial) should be in another sealed cover. And the place the two sealed envelopes into one envelop duly sealed and super scribed as “Tender for Courier Service”.

16. The Financial BID (BID-II) of than tenders will be opened who qualify in Technical BID (BID-I).

DECLARATION

I / We here by confirm that the above terms & conditions have been read and noted and we agree to abide by all the above mentioned terms and conditions and I/we confirm We have office in Guntur.

Place:
Date:

Signature: ----------
Name and address
Of courier service with seal:-

Seal & Signature of Authorized Signatory:_____

THE COTTON CORPORATION OF INDIA LIMITED.,

BRANCH OFFICE : : GUNTUR

Date: 27.08.2021

TENDER FORM- FINANCIAL BID-II

NAME OF THE FIRM:

RATES FOR SAMPLES

SNO	DESTINATION	Up to 500 grams		Between 501 grams - 1 Kg		Additional 250 grams		Additional 500 grams.		Delivery period	
		BY ROAD	BY AIR	BY ROAD	BY AIR	BY ROAD	BY AIR	BY ROAD	BY AIR	BY ROAD	BY AIR
1	TELANGANA										
2	ANDHRA PRADESH										
3	TAMILNADU										
4	KARNATAKA										
5	KERALA										
6	MAHARASTRA										
7	GUJARAT										
8	WEST BENGAL										
9	HARYANA										
10	RAJASTHAN										
11	MADHYA PRADESH										
12	UTTAR PRADESH										
13	ORISSA										
14	PUNJAB										
15	DELHI										

Seal & Signature of Authorized Signatory:_____

NAME OF THE FIRM:

RATES FOR COVERS

SNO	DESTINATION	Up to 250 grams		Between 251 grams - 500 grams		Between 501 grams - 1Kg		Additional 250 grams		Delivery period	
		BY ROAD	BY AIR	BY ROAD	BY AIR	BY ROAD	BY AIR	BY ROAD	BY AIR	BY ROAD	BY AIR
1	TELANGANA										
2	ANDHRA PRADESH										
3	TAMILNADU										
4	KARNATAKA										
5	KERALA										
6	MAHARASTRA										
7	GUJARAT										
8	WEST BENGAL										
9	HARYANA										
10	RAJASTHAN										
11	MADHYA PRADESH										
12	UTTAR PRADESH										
13	ORISSA										
14	PUNJAB										
15	DELHI										

Name and address :

Seal & Signature of Authorized Signatory:_____